

## How to Make Your Payment

## 1. Autopay

Submit the Change of Premium Instruction Form to set up a direct debit. The form can be obtained from our website: <a href="http://www.hsbc.com.mo/help/forms-and-downloads">www.hsbc.com.mo/help/forms-and-downloads</a>

#### Steps

- Select "Amend or Change your Policy" under "HSBC Life Life and Medical Insurance"
- 2. Download the form "Change of Premium Instruction Form"
- Submit the original form to 1/F Edf. Comercial Si Toi, 619 Avenida da Praia Grande, Macau

Note: Please ensure you allow sufficient time for the autopay setup to be completed before the next debit date

## 2. Account Transfer/Internet Transfer/Telegraphic Transfer

Arrange account transfer to HSBC Life bank account and send a copy of the receipt with 8-digit Policy Number to <u>hsbc.life.macau.support@hsbc.</u> <u>com.hk</u>. Please also provide account proof (e.g. bank statement) if the receipt does not contain the account holder (payor)'s name.

HSBC Bank Account Details	Account Number	
Bank Name: HSBC Macau	001-010057-002 (MOP)	001-010057-103 (HKD)
SWIFT code: HSBCMOMX	001-010057-104 (USD)	001-010057-096 (RMB)
Account Name: HSBC Life (international) Limited	001-010057-097 (GBP)	001-010057-098 (EUR)
Payment Reference: 8-digit Policy Number + Policyholder's Full	001-010057-099 (AUD)	001-010057-900 (CAD)
Name	001-010057-901 (SGD)	· · · · · · · · · · · · · · · · · · ·

Note: (1) Both remittance bank and beneficiary bank may deduct charges for Telegraphic Transfer. (2) For payment via Telegraphic Transfer, please submit remittance advice slip.

## 3. Bill Payment Service

Ē	Bank of China Limited, Macau Branch – Mobile Banking (Applicable for HKD, USD and MOP policy)			
1	I. Log in BOC Mobile App			
2	2. Select "Payment Service" > "Insurance Agency" > "HSBC Life Macau"			
З	3. Select "Policy Currency" and input 8-digit Policy Number			
ICBC Macau Mobile Banking (Applicable for HKD and MOP policy)				
1	I. Log in ICBC Macau Mobile App			
2	2. Select " e-Pay" > " All" > " Insurance Agency" > " HSBC Life"			
3	3. Select "Policy Currency" and input 8-digit Policy Number			
	3. Select Policy Currency and input 8-digit Policy Number			

#### 4. Cheque

Send us a crossed cheque made payable to "HSBC Life (International) Ltd" with the "8-digit Policy Number" at the back of cheque.

Our Office address: HSBC Life (International) Limited, Macau Branch, 1/F Edf. Comercial Si Toi, 619 Avenida da Praia Grande, Macau

### 5. HSBC Bank Branch Payment Service

You can make the payment in person at HSBC Macau bank branches. Please provide the "8-digit Policy Number" for the transaction and keep the receipt for record.

Important Notes:

- If the policy currency is not aligned with the payment currency, the payment will be converted to policy currency based on the exchange rate in the system of "HSBC Life (International) Limited" as of payment date.
- 2) If you would like to arrange autopay or payment via other banks, please call our HSBC Life Service Hotline (853) 2821 6133 for more details.
- 3) We reserve the right to request payment proof to identify the payor of the payment. Payments made by an unrecognized person or unknown account holder may be rejected and returned to the remitting account holder and we will not be responsible for any additional charges that may incur arising therefrom.

# 1.自動轉脹 提交更改繳付保費指示申請表格以設定自動轉賬。該表格可以 從我們的網站取得: www.hsbc.com.mo/zh-mo/help/forms-and downloads 1. 於「滙豐保險 - 人壽及醫療保險」選擇「更改保單」 2. 下載表格「更改繳付保費指示表格」

- 3. 請將表格正本遞交至澳門南灣大馬路 619 號時代商業中心 1 字樓
- 註: 請確保預留足夠時間在下期自動轉賬日之前完成自動轉賬設定。

# 2. 賬戶轉賬 網上轉賬 海外電匯

安排賬戶轉賬至滙豐保險的銀行賬戶,並將附有「8 位數字保單號碼」的收據副本發送至<u>hsbc.life.macau.support@hsbc.com.hk</u>。如收據上沒有賬 戶持有人(付款人)名稱,請提供賬戶證明(例如:銀行結單)。

<b>滙豐銀行賬戶詳情</b>	賬戶號碼	
銀行名稱:滙豐銀行澳門分行	001-010057-002( 澳門幣 )	001-010057-103(港幣)
銀行國際代碼:HSBCMOMX	001-010057-104( 美元 )	001-010057-096(人民幣)
賬戶名稱:滙豐人壽保險( 國際 )有限公司	001-010057-097(英鎊)	001-010057-098(歐羅)
付款參考號碼:8 位數字保單號碼 + 保單持有人名稱	001-010057-099( 澳元 )	001-010057-900(加拿大元)
	001-010057-901( 新加坡元 )	

註: (1) 匯款銀行及收款銀行有可能收取電匯手續費。(2) 如透過電匯付款,請提供匯款通知單。

# 3. 繳費服務

# 中國銀行澳門分行 - 手機銀行(適用於港幣,美元和澳門幣保單)

- 1. 登入中銀澳門流動理財應用程式
- 2. 選擇「生活繳費」>「保費服務」>「澳門滙豐保險」
- 3. 選擇「繳費貨幣」後輸入8位數字保單號碼

# 工銀澳門手機銀行(適用於港幣和澳門幣保單)

- 1. 登入工銀澳門手機銀行 APP
- 2. 選擇「e 繳費」>「全部」>「保險機構」>「澳門滙豐保險」
- 3. 選擇「保單幣種」後輸入8位數字保單號碼

# 4. 支票

遞交劃線支票,抬頭人為「滙豐人壽保險(國際)有限公司」,並在支票背面註明「8位數字保單號碼」。

地址: 滙豐人壽保險(國際)有限公司, 澳門分公司, 澳門南灣大馬路 619 號時代商業中心 1 字樓

# 5. 滙豐銀行分行繳費服務

您可以透過滙豐銀行澳門分行付款。請提供「8 位數字保單號碼」以作交易備註,並保留收據以作記錄。

# 注意事項:

- 1) 如保單貨幣與付款貨幣不同,則該款項將根據「滙豐人壽保險(國際)有限公司」系統於付款日的匯率兌換為保單貨幣。
- 2) 如您希望使用其他銀行自動轉賬或賬戶轉賬,請致電滙豐保險服務熱線 (853) 2821 6133 查詢詳情。
- 我們保留要求您提供付款證明以識別付款人身份的權利。由無法識別的人士或未知的賬戶持有人所支付的款項將不被接納並會退回給匯款人之戶口, 我們對任何因此產生的額外費用將概不負責。