

## Notice of Changes to Bank's Documents

HSBC is committed to enhancing our banking services to protect your interests. With this in mind, we have updated some of the Bank's documents / forms accordingly.

Effective **1 Jun 2018**, the latest versions of bank forms must be used when applying for the relevant banking services. Any previous version will no longer be accepted or processed by the Bank.

The following documents have been revised:-

<b>Name of Document</b>	<b>Revisions</b>	<b>Applicable to</b>
ATM Enrollment Form	Updated Terms & Conditions	RBWM Customer
Home Loan Application Form		
Cashier's Order Application Form	New Form - "Cashier's Order Purchase Form"	RBWM Customer / Corporate Customer
Change of Address and/or Personal Data Instructions Form	New Form - "Change of Address and/or Customer Information Instructions Form"	
Cancellation / Reported Loss of Demand Draft <b>and</b>	New Form - "Demand Draft / Cashier's Order Cancellation / Report Loss Instruction Form"	
Cancel / Loss of Cashier's Order		
Telegraphic Transfer / Local Interbank Funds Transfer / Demand Draft Application	New Form - "Demand Draft Application"	
Foreign Currency Notes Exchange Form	New Form - "Exchange Memo"	
Foreign Currency Cheque Deposit	New Form - "Foreign Currency Cheque Deposit"	
Telegraphic Transfer/Outward Local InterBank Funds Transfer Enquiry Form	New Form - "Outward Local InterBank Funds Transfer Enquiry Form"	
Term Deposit Placement Form	New Form - "New Time Deposits Instruction Form"	

Name of Document	Revisions	Applicable to
Cancellation of Direct Debit Authorisation	Amended the heading to include "Macau Branch"	RBWM Customer
Cancellation of Standing Instruction		
Collection of Security Token		
HSBC Internet Banking Maintenance / Cancellation Request Form		
Letter of Indemnity (Passbook Lost)		
Receipt of PIN or Cheque Book		
Release of ATM Card/Credit Card/ATM PIN/Credit Card PIN/Phonebanking PIN		
Release of Cheque Book		
Standing Instruction (Transfer of Funds) Based on Balance		
Standing Instruction (Transfer of Funds) Based on Date		
Standing Instruction (Utilities)		
Stop Payment Request Form		
Cash Withdrawal Form		
Cheque Book Application		
Deposit Form		
Inward Remittance Advice		
Outward clean bills advice		
TMD Disposal Instructions		
Transfer Form		

For further details / future arrangements, please contact your designated Relationship Manager or contact our branch staff.